



**Capel Cricket Club**  
**Committee Meeting Minutes**  
**Tuesday 24th October 2023**

**Attendees:** Chris Parker (CP), Carole Stevenson (CS), Jon Stronell (JS), Alex Stevenson (AS), Norman Walke (NW), Will Wright (WW), Pauline Parker (PP), Jo Barwick (JB), Matt Barwick (MB), Tom Stronell (TS), Ewan McKenzie (EM), Nicole Ruegsgegar (NR), Ryan Walmsley (RW),

No.1 Apologies: Hugh Patterson (HP), Grant Cooper (GP) - Apologies accepted

No.2 Last meeting minutes agree and sign off with changes

EM - Achieved DBS

Softball - Ongoing

E-mail Constitution to all

Fees increase agreed at AGM

No.3 Webcollect - Emails - Whatsapp

No discussions to be held on Whatsapp - email and meetings preferred form of communication for committee

All club whatsapp groups to be closed - Whatsapp groups to be re-opened with invites from sign up email. (membership Sec)

Ladies to retain whatsapp group separate from Capel CC message to go out informing that Capel CC will no longer send invites or be part of the group.

PP

Code of Conduct - check Social media cover

EM.PP

Webcollect Training

CS

Password to be sent for Webcollect

CS

Records retention - length of keeping - proposed 1 year set Gmail to auto delete after 1 year

CS

No.4 Constitution

Constitution signed and adopted - changes can only be adopted at EGM/AGM

**Proposed changes for all to discuss via email CP to send email**

Add membership Secretary, Club Captain

Add proxy vote

Separate Committees for different elements of club proposed CP

Management Committee: - (running business side of Club)

Chair, Vice Chair, Secretary, Treasurer, Safeguarding, Membership, Club Captain  
PR, Safeguarding, Social Secretary.

Playing Committee: (Running Cricket side of Club, feeding into management)

Club Captain, Captains, Vice Captains, Junior Managers, Fixture Secretary.

All apologies to be validated

Date Change of AGM to February each year

Call an EGM for February, earlier if changes can be agreed

- No.5 Softball  
Option 1 yr off  
Option 2 adopt 2 teams  
Option 3 Change constitution to only playing members vote for captains  
Mediation Fiona Pengelly - unanimous vote to support  
Dates and availability email to go to Softball players CP  
JS commented that the committee needs to shut down the threatening emails from TB if they continue.
- No.6 Treasurer update  
Postponed
- No.7 Sponsorship 2024  
Currently no Softball sponsors  
Adrian Scripps Ltd would prefer to sponsor a project rather than team  
General sponsorship request email to be sent WW  
Oak Tree Barn Sponsorship of seniors has 2 more years  
Ask Tonbridge Brewery about plastic glasses and barrels WW  
Shout out to all members about contacts and potential sponsors WW
- No.8 Grounds Pavilion  
AS report  
Square winter works completed at a cost of £3500  
Flix Matt to be worked on over winter - rebedded £0 cost  
Pipes for net posts need re setting and all bolts need changing over winter ALL  
Mowers need servicing Approx cost £500 AS  
But Notice Board, Hotwater boiler, Ashtray. Gents hot water installed NW  
Throw away wooden benches outside install fixed seats along side pavilion NW
- No.9 Quiz night Christmas Party  
Raffle Prizes NW  
Adult & Childrens Quiz, Heads & tails, bring your own food & drink AS/WW  
Grazing Board CS/PP  
Pay bar  
Push advertising for both daily week leading up to Quiz NR  
Gerry to be added to Social Secs whatsapp she is keen to help
- No.10 AOB  
Chairman would like to hold a Chairmans XI game with sponsors & presidents lunch  
Don Foreman Cup - Potential to change name to Memorial Game to remember all those we have lost.  
Winter Training captains to look at  
Possible pencil in Putlands but look for other options from Feb half term TS  
No Winter Training for Juniors
- No.11 Date of Next Meeting  
21st November 2023